

Roll No.

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BBA-303 (N)**B.B.A. (Third Semester)****EXAMINATION, March-2021****New Course****Paper Third****HUMAN RESOURCE MANAGEMENT***Time : Three Hours]**[Maximum Marks : 70***Note:** Attempt questions from all Sections as directed.**Inst.:** The candidates are required to answer only in serial order. If there are many parts of a question, answer them in continuation.**Section-A****(Short Answer Type Questions)****Note :** All questions are Compulsory. Each question carries 3 marks.

1. Write short notes on the following :
 - (a) Scope of HRM

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- (b) Skills required by HR managers
- (c) Sources of recruitment
- (d) Concept of Strategic human resource management
- (e) Purpose of Orientation Programme
- (f) Difference between job description and job specification
- (g) Objectives of Human Resource Planning
- (h) Concept of minimum Wages
- (i) Model Grievance procedure
- (j) Difference between training and development

Section-B**(Long Answer Type Questions)****Note:** Attempt any Two questions. Each question carries 10 marks.

2. Differentiate between HRM and HRD and discuss various HRD subsystems.

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3. State the difference between Strategy and Policy. What is the role of HR policy in any organisation?
4. Discuss in detail the steps involved in the Human Resource Planning process.
5. Outline the selection process and discuss the strengths and weaknesses of interview as a selection tool.

Section-C

(Long Answer Type Questions)

Note: Attempt any Two questions. Each question carries 10 marks. <https://www.csjmuonline.com>

6. Discuss on-the-job and off-the-job training methods used by organisations.
7. Define the term 'incentive' and explain various individual incentive plans.

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8. What are the basic objectives of a sound compensation structure? Explain the factors influencing compensation in industries.
9. Discuss the role of trade unions and problems encountered by them in the Indian context.

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